

## COMMERCIAL INVOICE Sample

Update on U.S. Custom requirements:

<b>SELLER OF MERCHANDISE</b>	<b>IMPORTER OF RECORD/BUYER:</b>
Complete Name	Complete Name/IRS/FEIN Number
Address	Address
	<i>Name of responsible individual who has knowledge or can obtain knowledge of the transaction</i>

<b>DELIVER TO ADDRESS:</b>
Complete Name
Address

<b>NOTIFY BROKER PARTY:</b>
Broker Name:
Broker Phone:
Broker Fax:

QUANTITY	DESCRIPTION IN ENGLISH	PURCHASE PRICE (FAIR MARKET VALUE)	EXTENDED TOTAL
	<b>Detailed Description of goods in English</b> Include the Name by which each item is known (Specifically for Valves, TYPE of Valve (i.e., gate, globe, plug, ball, etc.); COMPOSITE MATERIAL (i.e., copper, iron, steel, etc.) and HOW OPERATE (i.e., hand, self-operating, electronic, etc.).		
	<b>Full Tyco Part Number</b>		
	<b>Country of Origin where manufactured</b>		

• A Statement concerning the <b>Seller/Buyer Relationship</b> , i.e. "Seller/Buyer Related" or "Seller/Buyer Not Related"
• A Statement and supporting documentation to determine if the merchandise qualifies for any special trade agreement
• <b>Terms of Sale</b> (i.e. FOB, CIF, EX WORKS)
• <b>The Currency of the Transaction</b>
• <b>The purchase price of each item</b> or value of each item if merchandise is shipped other than a purchase agreement. If the merchandise shipped is not sold or an agreement to purchase has not been entered into, show the "fair market value" of each item shipped
• <b>Itemized list of charges included in the purchase price: Freight, Brokerage, Duty, Discounts Given and Taken</b>
• <b>All Assists, Rebates, Fees, Commissions and Drawbacks applicable to the transaction</b>

• <b>Number and Types of Packages</b>
• <b>What merchandise is contained in each individual package</b>
• <b>Quantities in the weights and measure of the Country or place from which merchandise is shipped or in the weights and measure of the United States</b>